

THE GATE AT LIFEGATE CHURCH OF TALENT

Event Use & Facility Guidelines

Purpose Statement

The Gate Event Center exists as a ministry of Lifegate Church of Talent to provide a welcoming space for ministry, worship, education, encouragement, fellowship, and community connection. The facility is intended to host events and gatherings that support the mission, values, and Statement of Faith of Lifegate Church.

All activities hosted at The Gate should contribute positively to the spiritual, relational, emotional, and practical well-being of the community while honoring the principles and culture of Lifegate church.

1. Eligibility for Facility Use

The Gate may be used for:

- Bible studies, worship gatherings, prayer meetings, and discipleship activities
- Educational seminars, workshops, and training classes
- Community enrichment programs and nonprofit events
- Family-friendly celebrations and social gatherings
- Weddings, memorials, and celebrations
- Live music performances, concerts, and performing arts events
- Corporate meetings, business training sessions and conferences
- Private or public events approved by leadership

Use of the facility is subject to availability and approval.

2. Statement of Faith Alignment

All events, organizations, speakers, vendors, exhibitors, and activities hosted at The Gate Event Center must be compatible with the mission, values, and Statement of Faith of Lifegate Church of Talent.

Approval to use the facility does not constitute endorsement of every opinion, speaker, organization, or viewpoint presented during an event. However, no event, activity, display, or presentation may directly conflict with the Lifegate church's beliefs, standards, ministry, mission, or Statement of Faith.

Lifegate Church reserves the right, at its sole discretion, to approve, deny, or discontinue any facility use request or event that it determines is inconsistent with these standards.

3. Events That Will Not Be Approved

The Gate will not approve events or activities that:

- Promote beliefs or practices contrary to the Statement of Faith of Lifegate Church
- Promote or illicit illegal activity
- Promote violence, harassment, or discrimination
- Include sexually explicit entertainment or inappropriate displays of materials
- Encourage substance abuse or unlawful behavior
- Involve gambling, occult practices, or spiritually conflicting activities
- Misrepresent church endorsement or affiliation
- Create unreasonable safety, security, or reputational risks

The leadership of Lifegate Church reserves the right to deny any request at its sole discretion.

4. Event Approval Process

A. Application Submission

Individuals or organizations requesting use of The Gate must submit an Event Request Application including:

- Event description and purpose
- Requested date(s) and time(s)
- Estimated attendance / 100 person max occupancy
- Setup and equipment needs

- Contact information
- Promotional materials or event details if applicable

Applications should be submitted at least 30 days prior to the requested event date. Applications submitted fewer than 30 days in advance may be considered based on facility availability, staffing, and the nature of the event but cannot be guaranteed.

B. Initial Review

The review requests will be based on:

- Calendar availability
- Facility capacity
- Operational feasibility
- Staffing and logistical requirements
- Alignment with facility guidelines

We will generally provide a response within 10 business days after receiving a completed application. Requests requiring leadership review or additional information may require additional processing time.

C. Leadership Approval

Certain events may require pastoral or leadership review, including:

- Large public gatherings
- Multi-day rentals
- Events involving minors
- Ministry or theological presentations
- Events with elevated security or operational considerations

Church leadership retains final approval authority.

D. Agreement & Payment

Approved events will require:

- Signed Facility Use Agreement
- Rental fees
- Security and/or cleaning deposits
- Proof of liability insurance, if applicable

Reservations are not confirmed until the applicant has received written approval from Lifegate Church and all required agreements, deposits, insurance documentation, and applicable fees have been received.

5. Operational Expectations

All approved users agree to:

- Respect the facility, staff, volunteers, surrounding property and neighbors
- Comply with all details of the rental agreement
- Follow all setup and cleanup procedures
- Stay within approved event times
- Comply with occupancy and safety regulations
- Refrain from damaging church property
- Maintain appropriate sound levels according to City of Talent noise regulations
- Ensure proper supervision of children and guests

The Gate reserves the right to end any event that violates these guidelines or creates unsafe or inappropriate conditions.

7. Right of Refusal

Lifegate Church of Talent and The Gate reserve the right to deny, revoke, or cancel facility use for any event that conflicts with the church's mission, Statement of Faith, operational needs, safety standards, or facility policies.

8. Amendments

These Event Use & Facility Guidelines may be revised or updated at any time by the leadership of Lifegate Church of Talent.
